

**Application for a Public Assembly Permit must be submitted to the City Clerk at least thirty (30) days prior to the date of the proposed assembly.**

**APPLICATION FOR PUBLIC ASSEMBLY PERMIT  
AS REQUIRED BY SECTION 11-20 ET SEQ. OF  
THE CODE OF ORDINANCES OF  
THE CITY OF GULF SHORES, ALABAMA**

Date: 10/21/2015

ORGANIZATION/SPONSOR LA Fleet Feet

ADDRESS PO Box 3584, Orange Beach, AL. 36561

AGENT OR REPRESENTATIVE Richard Dickinson

TELEPHONE NUMBER (home) \_\_\_\_\_ (business) \_\_\_\_\_

Email ADDRESS \_\_\_\_\_

It is respectfully requested that a Public Assembly Permit be issued to the above named organization or sponsor.

The following required information is submitted for the review and approval of the appropriate City Departments and the City Council:

- a. Purpose of the Public Assembly: 5K/Half Marathon races  
\_\_\_\_\_
- b. Dates of the Assembly: 02/20/2016  
\_\_\_\_\_
- c. Time of the Assembly: from 6AM to 11AM  
\_\_\_\_\_
- d. Estimated number of Participants/Attendees: 1100  
\_\_\_\_\_
- e. Estimated number of Vendors: NONE  
\_\_\_\_\_
- f. Location of Assembly (legal description of property if known): 101 East Beach Blvd, Gulf Shores, AL (Hangout)  
\_\_\_\_\_
- g. Owner of Property: Shaul Zislin  
\_\_\_\_\_

Supply to Clerk a letter from owner of property permitting use for activity, if not owned by applicant.

- h. If applicant will need to use City employees for any part of the preparation and clean-up of the site, a separate agreement with the City will be required before issuance of the Permit.
- i. Applicant shall guarantee payment of business licenses and sales tax, if applicable to function.
- k. **Required attachments -- detailed explanation, including drawings and diagrams where applicable, of the prospective plan of the Permittee to provide for the following, as appropriate:**
  - (1) Police and fire protection (describe on-site security; Gulf Shores Police will do routine patrol and will respond to calls.)
  - (2) Food and water supply and facilities
  - (3) Health and sanitation facilities (specify number of portable toilet facilities to be furnished)
  - (4) Medical facilities and services including emergency vehicles and equipment
  - (5) Vehicle access and parking facilities (If the proposed public assembly is expected to require more parking than can be provided at the location of the assembly, the applicant must submit plans showing where additional parking will be provided and a letter from the owner of the property granting approval for such use.)
  - (6) Camping and trailer facilities
  - (7) Illumination facilities
  - (8) Communications facilities
  - (9) **Signage - Signage placement must be shown on diagram, comply with the City's Zoning Ordinance (Ordinance #1584, Chapter 18, Article XVI, Signs) and be approved by the Recreation and Cultural Affairs Director (or his agent) prior to the issuance of the Permit.**
  - (10) Noise control and abatement
  - (11) Facilities for daily clean up and waste disposal; final cleanup will be done within 24 hours after close (grease or oil disposal shall be monitored)
  - (12) Insurance and bonding arrangements -- Binder or other proof of coverage in proper amount shall be in the hands of the Clerk no later than five (5) days before the first day of the event.

APPLICATION FOR PUBLIC ASSEMBLY PERMIT  
Page 3

The undersigned has authority to execute this application; and the requesting organized group, unincorporated association of persons, or corporation promises and agrees to abide by all the terms and conditions of Section 11-26, Code of Ordinances, under which a Public Assembly Permit is issued, and to abide by all rules and regulations of the City of Gulf Shores, Alabama.

  
SIGNATURE OF AGENT

By authority of Section 11-24 of the Code of Ordinances of the City of Gulf Shores, the requirement of an Assembly Permit shall not apply to any activity sponsored by the City, County or State.

The Permit shall be issued only after approval by the appropriate City Officials, as indicated below:

- a. Police Chief: \_\_\_\_\_ Date: \_\_\_\_\_
- b. Fire Chief: \_\_\_\_\_ Date: \_\_\_\_\_
- c. Public Works Director: \_\_\_\_\_ Date: \_\_\_\_\_
- d. Building Official: \_\_\_\_\_ Date: \_\_\_\_\_
- e. Planning & Zoning: \_\_\_\_\_ Date: \_\_\_\_\_
- f. Recreation & Cultural Affairs: \_\_\_\_\_ Date: \_\_\_\_\_
- g. City Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

=====

SEE NEXT PAGE

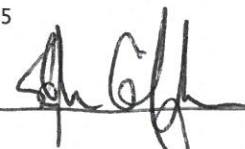
## Emily Tidwell

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**From:** Emily Tidwell  
**Sent:** Wednesday, December 23, 2015 11:46 AM  
**To:** Edward J. Delmore; Hartly Brokenshaw; Andy Bauer; Mark Acreman; Brandan Franklin; Grant Brown  
**Cc:** Alicia Talley; Wanda Parris; Carla Estill  
**Subject:** assembly permit for 5k/Half Marathon Race  
**Attachments:** SKM\_C224e15122311450.pdf

| Tracking: | Recipient        | Delivery                       | Read                      | Response                     |
|-----------|------------------|--------------------------------|---------------------------|------------------------------|
|           | Alan Carpenter   | Delivered: 12/29/2015 8:30 AM  | Read: 12/29/2015 10:11 AM | Approve: 12/29/2015 11:12 AM |
|           | Keith Martin     | Delivered: 12/29/2015 8:30 AM  | Read: 12/29/2015 9:01 AM  | Approve: 12/29/2015 9:19 AM  |
|           | Andy Bauer       | Delivered: 12/23/2015 11:46 AM | Read: 12/23/2015 11:52 AM | Approve: 12/23/2015 11:53 AM |
|           | Mark Acreman     | Delivered: 12/23/2015 11:46 AM | Read: 12/23/2015 1:10 PM  | Approve: 12/28/2015 8:30 AM  |
|           | Brandan Franklin | Delivered: 12/23/2015 11:46 AM | Read: 12/23/2015 11:50 AM | Approve: 12/23/2015 1:37 PM  |
|           | Grant Brown      | Delivered: 12/23/2015 11:46 AM |                           | Approve: 12/23/2015 11:53 AM |
|           | Alicia Talley    | Delivered: 12/23/2015 11:46 AM | Read: 12/23/2015 12:10 PM |                              |
|           | Wanda Parris     | Delivered: 12/23/2015 11:46 AM |                           |                              |
|           | Carla Estill     | Delivered: 12/23/2015 11:46 AM |                           |                              |

CITY ADMINISTRATOR:

 12/29/15

Please see the attached assembly permit for the 5K/half marathon race. Please use your voting buttons. We need to get it on next COW agenda.

Thanks,  
Emily ☺

## Emily Tidwell

Executive Office  
Administrative Assistant II  
PO Box 299  
203 Clubhouse Drive, Suite B  
Gulf Shores, AL 36542  
[www.gulfshoresal.gov](http://www.gulfshoresal.gov)

Phone (251) 968.1126  
Fax (251) 968.4459

# Sweetheart 5K II

Gulf Shores, Alabama

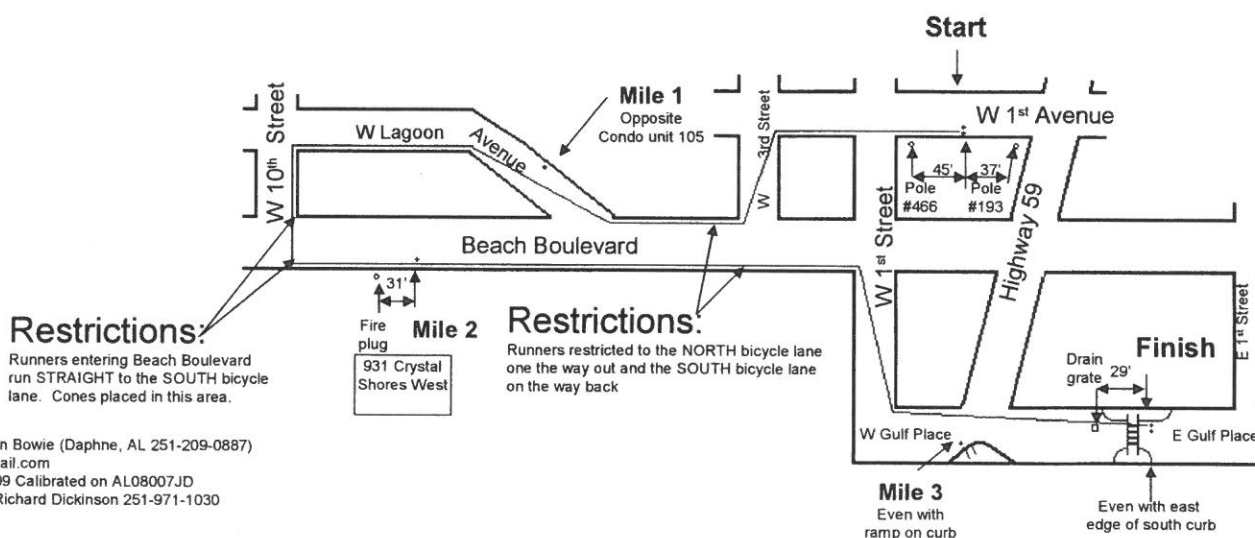
AL09004JD  
Effective 02-10-2009 to 12-31-2019



Start and finish marked with washer and green paint

Splits: Marked with green paint. Locations given explicitly on map. Washer at mile 1 only.

No Diagrams to Scale



Road Running Technical Council  
USA Track & Field

## Measurement Certificate

recognized by



Name of the course Sweetheart 5K II Distance 5 km

Location (state) Alabama (city) Gulf Shores

Type of course: road race ☒ calibration ☐ track ☐ Configuration: Partial Loop

Type of surface: paved 100 % dirt 0 % gravel 0 % grass 0 % track 0 %

Elevation (feet above sea level) Start 3 Finish 3 Highest 3 Lowest 10

Straight line distance between start & finish 885 ft Drop 0 m/km Separation 5.39 %Measured by (name, address, phone & e-mail) Jon Bowie, 9424 Autauga BendDaphne, Alabama 36526, 251-209-0887, jonbowie@hotmail.comRace contact (name, address & phone) L.A. Fleet Feet, P.O. Box 3584Orange Beach, Alabama 36561, 251-971-1030Measuring Methods: bicycle ☒ steel tape ☐ electronic distance meter ☐Number of measurements of entire course: 2 Date(s) when course measured: 02-01-2009Race date: February Course certification effective date: 02-10-2009

Replaces: \_\_\_\_\_ (if applicable)

Certification code: AL09004JD

Notice to Race Director  
Use this Certification Code in *all* public  
announcements relating to your race.

## Be It Officially Noted That

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If *any* changes are made to the course, this certification becomes void, and the course must then be recertified.

**Validation of Course** — In the event a National Open Record is set on this course, or at the discretion of USA Track & Field, a validation remeasurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.

*This certification expires on December 31 in the year* **2019**

**AS NATIONALLY CERTIFIED BY:**

  
John J DeHaye - USATF/RRTC National Certifier

Date: 02-20-2009

824 Annlau Avenue, Huntsville, AL 35802, (256) 881-9326, jdehaye@comcast.net

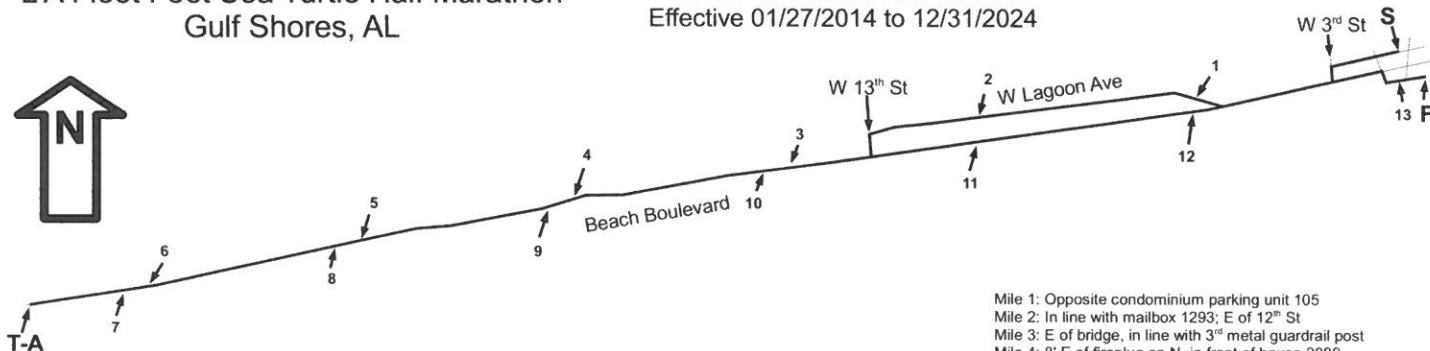
AL09004JD



# L A Fleet Feet Sea Turtle Half Marathon

## Gulf Shores, AL

USATF Certificate AL14004JD  
Effective 01/27/2014 to 12/31/2024



Restrictions:  
Runners are restricted to the bike lanes on Beach Boulevard  
WB runners on N side and EB runners on S side

Mile 1: Opposite condominium parking unit 105  
Mile 2: In line with mailbox 1293; E of 12th St  
Mile 3: E of bridge, in line with 3rd metal guardrail post  
Mile 4: 8' E of fireplug on N, in front of house 2080  
Mile 5: 10' W of drive to house 2464  
Mile 6: In line with utility pole between houses 2928 and 2936  
Mile 7: 51' W of mailbox 2973  
Mile 8: Opposite front door of house 2532 on N  
Mile 9: 26' W of fireplug between houses 2121 and 2113  
Mile 10: West of bridge, center of driveway of house 1717  
Mile 11: Opposite Stop sign on NW corner of 12th St  
Mile 12: 21' E of fireplug in front of 931 Crystal Shores West  
Mile 13: In line with crosswalk on NW corner

Measured by Jon Bowie (Daphne, AL 251-209-0887)  
jnbowie@gmail.com 19 January 2014

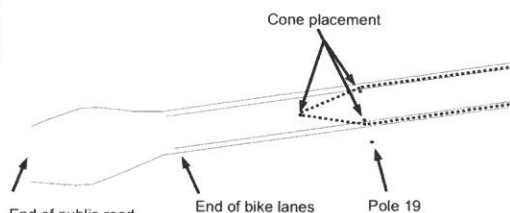
### Diagrams to scale

Start, Finish, and T-A marked with paint and washers  
Splits: Marked with paint and washers.

Course was measured on the SPR  
and the runners have full use of the  
road unless otherwise noted.

### Turn-around detail

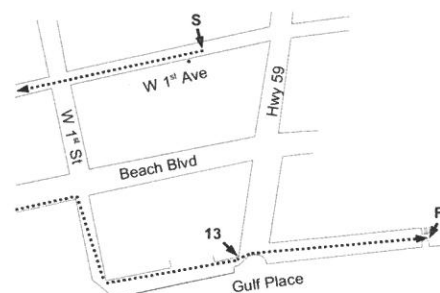
Turn-around point: 55' W of pole 19, on W side of house 3149



Restrictions:  
Runners to stay in WB bike lane until passing cone in line with pole 19, then around the cone at turn-around point. Runners then return to the EB bike lane at the cone in line with pole 19

### Start and Finish Detail

Start: 24' E of large concrete pole 959, closest to Hwy 59



Finish: In line with E edge of S curb and 6' E of E edge of walkway on N curb



## Road Running Technical Council

## USA Track & Field

# Measurement Certificate

recognized by



Name of the course L A Fleet Feet Sea Turtle Half Marathon Distance 21.0975 km  
Location (state) Alabama (city) Gulf Shores  
Type of course: road race ☒ calibration ☐ track ☐ Configuration: Out-Back  
Type of surface: paved 100 % dirt      % gravel      % grass      % track      %  
Elevation (meters above sea level) Start 4 Finish 3 Highest 5 Lowest 1

Straight line distance between start & finish 264 m Drop 0.05 m/km Separation 1.3 %

Measured by (name, address, phone & e-mail) Jon Bowie, 9424 Autauga Bend

Daphne, AL 36526, 251-209-0887, jnbowie@gmail.com

Race contact (name, address, phone & e-mail) LA Fleet Feet, POB 768

Gulf Shores, AL 36547, 205-966-4366, grahamfd@msn.com

Measuring Methods: bicycle ☒ steel tape ☐ electronic distance meter ☐

Number of measurements of entire course: 2 Date(s) when course measured: Jan. 19, 2014

Race date: February Course certification effective date: Jan. 27, 2014

Certification code: AL14004JD

Notice to Race Director: Use this Certification Code  
in **all** public announcements relating to your race.

## ***Be It Officially Noted That***

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If **any** changes are made to the course, this certification becomes void, and the course must then be recertified.

**Verification of Course** — In the event a National Open Record is set on this course, or at the discretion of USA Track & Field, a verification remeasurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.

***This certification expires on December 31 in the year***

**2024**

***AS NATIONALLY CERTIFIED BY:***



Date: Jan. 31, 2014

John J DeHaye – USATF/RRTC National Certifier

824 Annlau Avenue, Huntsville, AL 35802, 256-881-9326, jdehay@comcast.net



**Subject:** RRCA VM  
**From:** "membership" <membership@rrca.org>  
**Date:** 1/30/2015 8:47 AM  
**To:** <JRMCCABE@GULFTEL.COM>

Hi John,

Thanks for the VM. I can confirm that your club's payment came through and you're all set with your renewal! You should be receiving your club's Certificate of Insurance from STAR Financial today.

Please let me know if you need anything else and have a wonderful weekend!

Sincerely,

**David Morgan**  
Membership Manager  
Road Runners Club of America  
1501 Lee Highway, Suite 140  
Arlington, VA 22209  
703-525-3890  
703-525-3891 (fax)  
[www.RRCA.org](http://www.RRCA.org) | RRCA Facebook | RRCA Twitter

**Save the Dates:**  
**57th Annual RRCA Convention – April 22-26, 2015**  
Des Moines, IA (Drake Relays Weekend) [www.RRCA.org/Convention/](http://www.RRCA.org/Convention/)  
#RRCAConvention

**9th Annual RUN@WORK Day - September 18, 2015**  
[www.RRCA.org/programs/run-at-work-day/](http://www.RRCA.org/programs/run-at-work-day/)  
#RRCArunatwork

**WE RUN THE NATION!**  
**1958-2015**

-- Attachments:

Lower Alabama Fleet Feet Run Club Paid Invoice.pdf

56.7 KB

**Subject:** RRCA Company Renewal Application Confirmation  
**From:** Membership <membership@rrca.org>  
**Date:** 1/28/2015 4:08 PM  
**To:** JRMCCABE@GULFTEL.COM  
**CC:**

Thank you for your support as a member of Road Runners Club of America (RRCA).

If you have paid with a credit card, there is no further action that needs to be taken. You are listed as a member in our database, and you have access to all of RRCA's features and benefits.

If you have indicated that you will be paying by check, please make the check out to RRCA.

As a reminder, you or another representative of your running club or event must list your events on the RRCA Calendar at [www.rrca.org/calendar/find-event/](http://www.rrca.org/calendar/find-event/) as a record for insurance purposes.

As a member of RRCA, you now have access to all of our programs and services. The information included in our database for your membership is below. If there are changes to your contact information, please log into your personal profile at <http://www.rrca.org/users/only/individualFormPublic/edit> or you can contact us directly with your updates.

**Name:** Mr. JOHN MCCABE  
**Title:**  
**Company:** Lower Alabama Fleet Feet Run Club  
**Phone:** 714-726-7181  
**Fax:** 251-980-5780  
**E-mail:** [JRMCCABE@GULFTEL.COM](mailto:JRMCCABE@GULFTEL.COM)

Reminder: Your username to the RRCA website is: JRMCCABE

**Confirmation of Details:**

Lower Alabama Fleet Feet Run Club  
Club Member Renewal  
2015

Invoice number: 16010  
Invoice amount: \$347.55

Payment: Credit Card  
Payment Amount: \$347.55  
Date of Payment: 01/28/2015  
Last 4 digits of Credit Card Number: 3776  
Name on Card: John R. McCabe

Best Regards,

RRCA Membership Team



12-23-15

To Whom It May Concern,

This letter gives LA Fleet Feet Run Club permission to use The HangOut property for the 2016 Sweetheart/Sea Turtle Run's. The event date is February 20, 2016.

If you have any questions or require additional information please contact me via email or at the number listed below.

Regards,

Steven Ivans

TheHangOut/TheGulf  
917-209-8663  
steven@thehangout.com